



Camp Aranzazu

Staff Reference Form

Instructions for Referrer

The person who asked you to complete this form is applying for a staff or volunteer position at Camp Aranzazu Inc., a year-round camp for children and adults with special needs and their families. We work in partnership with organizations who serve individuals with special needs by providing a barrier-free environment where campers can develop self-confidence, knowledge of how to better care for their own health needs, as well as forming a true peer group with others who are facing similar challenges. They find opportunities for respite, renewal, and fun through the activities and environment available at Camp Aranzazu. Working with individuals who have special needs can be challenging. Your candid assessment of the applicant's suitability in working with these individuals is very important for the success of our programs and the success of the applicant. All evaluations are strictly confidential and will not be shared with the applicant. Please complete the following form, print it and fax it to the number above or scan it an email it to:

carleigh@camparanzazu.org

or print it and mail it to:

**Human Resources
Camp Aranzazu, Inc.
5420 FM 1781
Rockport, TX 78382-7622**

Applicants Name: _____

REFERRER INFORMATION

Name: _____

Organization: _____

Address: _____

Title: _____

Phone: _____

E-mail: _____

What is the nature of your relationship to the applicant? *Check all that apply.*

Current Employer Faculty member Former Employer Teacher

Dean Former Camp Supervisor Volunteer Supervisor Pastor

Other *Please specify:* _____

What do you see as the applicant's greatest strengths with respect to working with individuals who have special needs?

Please rate how well each of the following statements describes that the applicant using the following scale:

1= very much 2= somewhat 3= not at all 4= not sure

1 2 3 4

- 1. The applicant works well as a member of a team.
- 2. The applicant works well on his or her own.
- 3. The applicant is self-motivated and takes initiatives.
- 4. The applicant requires close supervision.
- 5. The applicant has good problem solving skills.
- 6. The applicant demonstrates energy and enthusiasm.
- 7. The applicant tires easily.
- 8. The applicant works well in quiet one-on-one situations.
- 9. The applicant demonstrates emotional maturity.
- 10. The applicant easily becomes upset or angry.
- 11. The applicant works effectively under pressure.
- 12. The applicant acts impulsively without thinking through his/her actions.
- 13. The applicant openly accepts others with different abilities, backgrounds, and beliefs.
- 14. The applicant communicates well with others, even in difficult situations.
- 15. The applicant accepts constructive feedback well and uses it to improve.
- 16. The applicant demonstrates good judgment and decision making.
- 17. The applicant works well with children.
- 18. The applicant works well with adults.
- 19. The applicant works well with peers.
- 20. The applicant is a good fit for staff/volunteer at Camp Aranzazu.

How long have you known the applicant? _____ Years _____ Months

How well do you think you know the applicant? _____ Very well _____ Well _____ Not very well

<p>Is there anything else you think is important for us to know about this applicant that we have not asked, or would you like to provide more detail on one of the questions asked above?</p>	
---	--

Signature _____ **Date** _____